

**COMMUNITY CONSOLIDATED SCHOOL DISTRICT 46  
BOARD OF EDUCATION MEETING  
AUGUST 8, 2012**

The Regular Board of Education Meeting of the Community Consolidated School District 46, Lake County, Illinois was held at Grayslake Middle School, located 440 Barron Blvd., Grayslake, IL on Wednesday, August 8, 2012.

President Millington called the meeting to order at 6:31 p.m. **Members Present:** Ray Millington, Keith Surroz, Sue Facklam, Michael Carbone, Karen Weinert, Shannon Smigielski and Kip Evans.

**Quorum was established.**

Also present: Superintendent Ellen Correll, Asst Superintendent Lynn Barkley, and Business Manager Anna Kasprzyk.

President Millington called for a motion for the approval of the August 8, 2012 Board Meeting Agenda as presented. Motioned by Evans, seconded by Millington for the approval of the August 8, 2012 agenda as presented. **Ayes:** Millington, Evans, Facklam, Smigielski, Surroz, Weinert, and Carbone. **Nays:** None. **Motion carried**

The Pledge of Allegiance took place at this time.

At this time Mr. Patrick Mooney of Patrick Mooney Insurance Group made a presentation to the Board regarding health insurance. Mr. Mooney presented information about his company and talked about the different types of insurances, the different offerings, expenses, and the two types of insurance carriers. Discussion followed.

**PUBLIC COMMENTS** – None.

President Millington requested a motion for the approval of the consent agenda as follows:

- Imprest Check Listings as presented
- June 2012 Treasurer's Report
- June 2012 Student Activity Fund
- Accounts Payable listing as presented
- Exception Report
- Personnel Report as presented

Motioned by Facklam, seconded by Surroz for the approval of the consent agenda as stated. **Ayes:** Surroz, Weinert, Smigielski, Carbone, Evans, Millington, and Facklam. **Nays:** None. **Motion carried.**

## **BOARD/SUPERINTENDENT REPORTS**

**President Millington** addressed the Members regarding District Employees being treated with respect.

**Member Smigielski** spoke regarding the registration process at Frederick School from a parent standpoint she felt it went smoothly. However, she was disappointed to see multiple tables set up for Board Members. She further elaborated on the tables.

**Member Facklam** agreed with Member Smigielski regarding the smooth process for registration. She apologized for being neglectful and shared information regarding SEDOL deciding to have a zero increase in fees. She also provided each Board Member with an envelope.

**Member Weinert** said good-bye to Lynn Barkley she will be missed.

Superintendent Correll allotted this time to Asst Superintendent Lynn Barkley.

Mrs. Barkley provided the Board with a report regarding her position and responsibilities with District 46. She also stated her farewell speech – she has accepted a position as Director of Human Resources in Hawthorne District 73.

**Member Carbone** shared information regarding raising revenue through a company called SWALCO.

## **UNFINISHED BUSINESS**

### **SIP Plans**

Lynn Barkley presented information regarding the SIP's and also a The Rising Star Program. This program is intended for schools not making AYP.

### **Discussion Regarding October 2010 Closed Session Minutes**

Member Smigielski reiterated her reasoning as to why she felt the transcripts should remain posted on the district website agreeing with the recommendation from the States Attorney. Discussion followed.

### **Rights & Responsibilities Handbook from Buildings**

Superintendent Correll explained that only the Middle School, Frederick, and Park are the only three schools that will have their own books. They have been reviewed and approved by the attorney. Brief discussion followed.

### **Administrative Salary Matrix**

No discussion for this item – it will be on the next agenda for a vote.

### **2012/2013 Staffing Plan**

No discussion.

### **RFP for Attorney**

The Superintendent provided a survey of other districts that have attorneys at their board meetings. The Members discussed options of having the attorney present for board meetings.

### **Second Look at Budget**

Anna presented the second look and informed the Members of a typo on the previous documents but it does not change the totals. She restated the guidelines and reviewed the process. Question was asked if the budgets of last year were adequate or too much. Discussion followed.

Member Surroz departed at 8:20 p.m. and returned at 8:23 p.m.

### **Policy for Board Members Attending Conferences**

The Members discussed there is a policy but without not approvals or parameters. Suggestion was made that for the last year of a term, the member should not be permitted to attend any conferences. Also, suggestion was made for the hotel and conference fees to be paid by the Board and meals and transportation be paid by the Member and receive reimbursement. Discussion followed.

### **Finance Committee**

In the discussion, Member Surroz felt the input received from the finance committee was interesting but there was a big disconnect between the Board and the committee. Member Carbone expressed reasons as to why the committee should remain in place and asked why other committees are not questioned. Discussion followed.

## **NEW BUSINESS**

### **Renewal for Ed-Red Contract**

Member Carbone reiterated his objection to the renewal of the contract and stated the Board needed to look at the groups that are working for the District and what they stand for. The cost of the annual contract is \$1,620.00. Discussion followed.

### **Renewal for Johnson Controls Contract**

A handout was provided to the Board Members and Keith Grinnell addressed the Board and informed them that the price of the contract is remaining the same \$57,90.00. Brief discussion followed.

### **PMA Contract**

Superintendent Correll stated the contract for PMA is \$8,500 for the year, which is not an increase from last year and explained some of what PMA does for District 46. She also felt the company is doing a great job. Discussion followed

### **AT&T Bandwidth Improvement Proposal**

Information for review was included in the packet. Joe Nowak explained that the District is in need of the additional bandwidth for the purpose keeping up to speed. His recommendation is for the purchase of an additional 100 MB. Discussion followed.

### **Appointment for Avon School**

Currently, Superintendent Correll is acting principal of Avon School. She explained the hiring process and they are interviewing internally and external and she is hoping to have a recommendation for the Board at the next meeting.

### **Warm Weather Policy**

Superintendent Correll and Keith Grinnell have had multiple conversations and both are staying abreast of the room temperatures at Meadowview and Woodview. Included in the packet was the childcare weather watch chart. Present at the meeting were staff members from each building and they were given the opportunity to address the Board. Discussion followed.

## **ACTION ITEMS**

President Millington requested a motion for the approval and acceptance of the SIP Plans as presented. Motioned by Surroz, seconded by Facklam to for the approval and acceptance of the SIP Plans as presented. **Ayes:** Carbone, Weinert, Millington, Smigielski, Surroz, Facklam, and Evans. **Nays:** None. **Motion carried.**

President Millington requested a motion for the approval of the posting of the October 2010 closed session minutes. Motioned by Smigielski, seconded by Surroz for the approval of the posting of the October 2010 closed session minutes. **Ayes:** Smigielski, Millington, Evans, Carbone, and Surroz. **Nays:** Facklam and Weinert. **Motion carried.**

President Millington requested a motion for the approval of the 2012/2013 Staffing Plan. Motioned by Facklam, seconded by Smigielski for the approval of the 2012/2013 Staffing plan as presented. **Ayes:** Weinert, Evans, Surroz, Facklam, Smigielski, Millington, and Carbone. **Nays:** None. **Motion carried.**

President Millington requested a motion for the approval of an RFP for an attorney present at school board meetings. Motioned by Surroz, seconded by Smigielski for the approval of an RFP as stated. **Ayes:** Evans, Carbone, Weinert, Millington, and Smigielski. **Nay:** Surroz. **Abstain:** Facklam.

### **Future Agenda Items**

- Appointment of another FOIA Officer
- Substitute Training at the end of the day
- Rights & Responsibilities
- Matrix

- Ed-Red
- PMA Contract
- AT&T Bandwidth
- Johnson Controls Contract
- Update of Closed Session Minutes

## **PUBLIC COMMENTS**

**Sarah Watters** – Requested more review of the weather plan considering students with medical issues.

Motioned by Facklam, seconded by Surroz the adjournment of open session to enter into Closed Session at 9:22 p.m. in accordance with **5ILCS 120/2(c)(11)** Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending in a court of law or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; **5 ILCS 120/2(c)(2)** Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees... and **5ILCS 120/2(c)(1)** to consider information regarding appointment, employment, compensation, discipline, performance or dismissal of specific employees of the district. **Ayes:** Weinert, Millington, Smigielski, Facklam, Carbone, Surroz, and Evans. **Nays:** None. **Motion carried.**

Respectfully submitted,

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**RAY MILLINGTON**, Board President

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**LOURIE SHIPLEY**, Recording Secretary